Manager of Community Relations

• Exciting, Executive Career Opportunity
• Location: North Sydney

Founded by the Sisters of Mercy, Monte Sant’ Angelo Mercy College has been educating young women in the Mercy tradition since 1875. Monte is an independent Catholic secondary day school for over 1,000 girls in Years 7-12. It is widely known for its excellence and innovation in Catholic education. The College has in excess of 160 dedicated permanent staff and a learning environment with state-of-the-art digital learning resources and contemporary learning spaces.

Reporting to the Principal and leading a small team, this role provides leadership for the College’s communications (including media relations, publications, website and relevant social media), marketing, fundraising and community engagement functions. This person will work closely with the College Board Development Committee, the P&F, Ex-Students Association, College Foundation and volunteers.

The College invites expressions of interest from people able to demonstrate alignment with the following expectations:

- An ability to ‘fit’ within the Mission and Vision of the College and a preparedness to learn and understand the Mercy values;
- At least 3 years’ senior level communications/marketing experience, having worked at a level to facilitate a move into this executive level role;
- A proactive, energetic, enthusiastic and creative approach to marketing;
- A strong service and support attitude with a willingness to ‘pitch-in’ and help;
- Highly developed interpersonal, communication and presentation skills;
- Relevant tertiary qualifications in marketing or communications and proficiency with social media as a business tool.

Experience in the not-for-profit sector is highly desirable, with exposure to fundraising an advantage, however not essential, as it is the communications and marketing experience that is of primary importance.

Please visit www.traksearch.com for additional detailed information. Enquiries are welcome to John Chesher on 0417 068 220 or mail@traksearch.com. A resume can be sent from the Trak Search website or by email to the above address quoting ref number TS1240.